



GOFAR Student Quick Start Guide

Taking a Practice Test

Accessing Student Portal

1. Enter the following URL in the address bar:

<https://gofar.gadoe.org/GOFARWeb>

The GOFAR main window appears.

2. Select the option **Enter as Guest User** to take a practice test.
3. Click **Submit**. The Test Information appears.

4. Select a grade from the list in the **Filter On** column.
5. Select a subject from the list in the **Filter On** column.
6. Click **Search**. The available tests are shown in the list on the right of the screen.
7. Click **Take Test** next to the desired test. The student test appears.
8. The student navigates through the test until complete.
9. Click **Finish Test** when complete. A **Confirmation Required** message appears.
10. Click **Confirm** to complete the test. The **Assessment Result** message appears.
11. Click **OK**. A message indicating that the student successfully completed the assessment appears.
12. Close the window when complete.

View Test Results for Practice Test

1. To view the results of the practice assessment test, return to the student assessment main window.
2. Click **See Results**. The student test result window appears.
3. Close the window when you are finished viewing the test results.

Taking a Teacher Assigned Constructed Response Test

Accessing Student Portal

1. Enter the following URL in the address bar:

<https://gofar.gadoe.org/GOFARWeb>

The GOFAR main window appears.

2. Enter your **Georgia Test Identifier (GTID)** in the box.
3. Enter the **Test Pass Code** provided by the Teacher.
4. Click **Submit**. The Test Information appears.

System and School Information		
Fiscal Year	System	School
2015	My system	2214 Middle School

Teacher and Student Information			
Teacher Name	Student GTID	Student Last Name	Student First Name
Ms. Teacher	221445750	Last Name	First Name

Test Information				
Title	Description	Grade	Subject	No Of Questions
2014_Test 12 for ELA		Grade 6	Language Arts	4

5. Click **Take Test**. The test appears.
6. Navigate through the test until complete.
7. Click **Finish Test** when complete. A **Confirmation Required** message appears.
8. Click **Confirm** to complete the test. The **Assessment Result** message appears.
9. Click **OK**. A message indicating that the student successfully completed the assessment appears.
10. Close the message window when complete. The student is logged out of GOFAR.

Taking a Teacher Assigned Constructed Response Test

1. Follow steps 1 – 6 above.
2. Click **Finish Test** when complete. A **Confirmation Required** message appears.
3. Click **Confirm**. The **Assessment Result** window displays.
4. Click **OK**. A message displays stating the assessment was completed successfully.
5. Close the message window when complete. The student is logged out of GOFAR.